

**General Department of Vietnam Customs
Modernization & Reform Department**

**SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness**

No. 31/CCHDH – TH

Hanoi, June 16th, 2017

Regarding the coordinative promotion of the One-door Mechanism, the Specialized Inspection Scheme & International Commitment to Trade Facilitation

Respectfully to: Vietnam Business Forum (VBF)
(Add: Pan Pacific Hotel Hanoi, 1 Thanh Nien, Ba Dinh, Hanoi)

In response to VBF's Request Letter dated 05/06/2017 on the Coordinative promotion of the One-door Mechanism, the Specialized Inspection Scheme & the International Commitment to Trade facilitation, the Modernization & Reform Department would like to announce the Conference plan for the above content (as in the Official Letter attached).

The Modernization & Reform Department respectfully requests that VBF invite your member businesses to the conference. The list of participants should be sent to the Modernization & Reform Department by 23/06/2017.

For further coordination and information, please contact: Mr. Vu Viet Dung, Modernization & Reform Department, General Department of Vietnam Customs, Tel: 0979840907, Email: dungvv@customs.gov.vn.

Regards./.

Recipients:
- As stated;
- Store: VT, TH (02b).

**PP. HEAD OF DEPARTMENT
DEPUTY HEAD OF DEPARTMENT**

(signed and sealed)

Hoang Dinh Trung

**General Department of Vietnam Customs
Modernization & Reform Department**

Appendix: CONFERENCE AGENDA

**THE COORDINATIVE PROMOTION OF
THE ONE-DOOR MECHANISM, THE SPECIALIZED INSPECTION SCHEME
& THE INTERNATIONAL COMMITMENTS TO TRADE FACILITATION**

(Attached with Official Letter No. 31/CCHDH – TH dated 16/06/2017)

1. Conference Time & Venue

a. Hanoi Conference

- Time: 13:30 – 17:00, Monday, 26th June 2017;
- Venue: Headquarter of the General Department of Vietnam Customs, Lot E3 Duong Dinh Nghe, Yen Hoa, Cau Giay, Hanoi.

b. Ho Chi Minh City Conference

- Time: 08:30 – 12:00, Wednesday, 28th June 2017;
- Venue: Ton Duc Thang University, 19 Nguyen Huu Tho, Tan Phong, District 7, Ho Chi Minh City

2. Conference Agenda

Hanoi	HCMC	Content	In charge
13:00 – 13:30	08:00 – 08:30	Welcoming delegates	Executive Committee
13:30 – 13:45	08:30 – 08:45	Opening ceremony	Executive Committee
13:50 – 14:30	08:50 – 09:30	Introduction of the National One-door Mechanism and the ASEAN One- door Mechanism	IT and Statistics Department
14:35 – 15:15	09:35 – 10:15	Introduction of the Specialized Inspection Scheme and related issues	Monitoring & Management Department
15:15 – 15:30	10:15 – 10:30	Tea break	
15:30 – 16:10	10:30 – 11:10	Introduction of International Commitment to Trade Facilitation	International Cooperation Department
16:15 – 16:50	11:15 – 11:50	Discussions – Open to businesses' opinions	Executive Committee
16:50 – 17:00	11:50 – 12:00	Closing ceremony	